

# *Open House Festival*

## **Some good practice guidelines for volunteers when volunteering in 2021**

If you are considering volunteering with Open House Festival in 2021, please keep in mind all safety measures below. Open House Festival will communicate with you all safety measures that will be in place and what will be expected of you.

Here are some things to think about:

- Your safety is your number one priority. Do not put yourself (or others) at risk, follow all the guidelines for infection control around handwashing and social distancing. See <https://www.publichealth.hscni.net/covid-19-coronavirus/covid-19-information-public>
- Make sure that you are aware of all current Government Covid-19 restrictions and how they might apply to the organisation and the role they are asking you to carry out. <https://www.nidirect.gov.uk/campaigns/coronavirus-covid-19> Volunteering can be carried out within Government's Covid-19 restrictions, assuming all safety measures are in place.
- Be clear about what activities you will be doing and the expectations and boundaries around the role.
- Your willingness to help is great, however be clear about what is realistic for you to do under difficult circumstances as your wellbeing is important. Be careful that you do not overstretch yourself.
- Make sure you have clear contact details of the Volunteer Coordinator, so you know who is coordinating the activity and who to contact if you have any questions or concerns.
- Do not volunteer if you yourself are feeling unwell or are sick. You must inform the person in charge immediately.
- You will be asked to wear protective clothing especially gloves, masks, branded t-shirts, ID cards and handwash when you are volunteering these will be provided.
- If needed the organisation can provide volunteers who need to travel with proof that they are carrying out legitimate activities on their behalf. This will have the volunteer's name, their organisation's name, contact details or could be an official letter email or WhatsApp/text message from us on the volunteer's phone.
- Always keep your distance – maintain the 2-metre distance rule or whatever it is of time of volunteering.
- Do not share any information that you gain about customers – confidentiality is of paramount importance.
- Report any concerns, incidents or disclosures to the organisation (the organisation must give you clear procedures for this and other policies) [Volunteer/policies](#)

For general government guidance - June 2021  
<https://www.publichealth.hscni.net/covid-19-coronavirus/covid-19-information-public>

#### Disclaimer

Reasonable precautions have been taken to ensure information in this publication is accurate. However, it is not intended to be legally comprehensive; it is designed to provide guidance in good faith without accepting liability. If relevant, we therefore recommend you take appropriate professional advice before taking any action on the matters covered herein.

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